

# Dr. Thomas A. Swift Elementary PAC Meeting

PAC Email: [taswiftpac@gmail.com](mailto:taswiftpac@gmail.com)

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Date: September 28, 2022

Location: Library

Minutes taken by: Ryann Wynsouw

## Call To Order

~ Meeting called to Order at 7:06pm by Tasha Mash

## Attendance

~ Shannon Kenney (Principal), Tasha Mash, Melissa Tanner, Laurel Ball, Ryann Wynsouw, Kazue Soga, Keith Brown, Lindsey Leah, Shelby Krunick, Keri Buxton, Evelyn Whitehead, Anna Zupancic, Michelle Jones, Heka Tahori, Alaina Pittman, Amy MacKenzie, Ken Olynyk, Michaela Wallis, Lisa Mitchell, Tara Lawrence, Michelle Forrest, Jessica Friesen, Keegan Suttie, Hearindal Chahal

## Introductions & What Is PAC

~ Introduce the Executive team for the 2022/2023 year

Tasha Mash – President

Melissa Tanner – Vice President

Ryann Wynsouw – Secretary

Laurel Ball – Treasurer

~ PAC is the parent community of swift. We work closely with admin and the staff to support and encourage and provide assistance to enhance the quality of the education and well being of the students and to enhance communication between the parents, students and the staff.

## Approval Of Previous Meeting Minutes

~ Motion to Adopt the May 2022 PAC Meetings

Motioned: Shelby Krunick

Seconded: Laurel Ball

## Principals Report – Shannon Kenney

~ Land Acknowledgment:

Éy swáyel. We acknowledge that Abbotsford School District is located on the traditional territory of the Stó:lō people, the Semá:th and Mathxwí First Nation. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

~ Commitment:

We acknowledge historical and ongoing injustices that Indigenous Peoples endure in Canada, and we accept responsibility as a public educational institution to contribute toward revealing and correcting miseducation as well as renewing respectful relationships with Indigenous communities through our teaching and community engagement.

~ Enrolment sits at 342, 15 divisions. We welcome back Mrs. Brennan, and welcome Mrs. Thurmer and Ms. Lanigan (LSS), Ms. O'Donnell (Grade 2/3), Ms. Virtue (Grade 5), Mrs. Salter (Library Tech), Mrs. Marr (ISW), Ms. Peters & Ms. Hutton (EA)

~ A bi-weekly news bulletin will be sent out on Thursday's with links to the webpage and other quick hitters – similar to the one that was sent out on Tuesday. We are adding content all the time on the website. Christine spends a great amount of time doing this. Please do check our website for information.

- ~ Field Trips and presentations are being booked for this year already – it is great to see a more “normal” start. Thank you for continuing to keep sick kids at home – this is the best way to keep our school community safe and healthy.
- ~ Terry Fox run will happen this year in the neighbourhood on October 7<sup>th</sup>. If you are interested in marshalling on the course, the more the merrier! We continue to collect two-nies for Terry (this is the one time you can send cash to school!). Kids wear Swift shirts!
- ~ Orange Shirt Day was today as there is no school tomorrow. On the 29<sup>th</sup> all staff from across the district will be engaged in learning about truth and reconciliation. The orange shirt is a symbol of solidarity and reconciliation for those that suffered under this system. Sept 30<sup>th</sup> is a national stat for observance of Truth and Reconciliation – there is no school.
- ~ Parking Lot 101 is on the website. Let’s be smart and polite in the parking lot and in the cul de sacs around the school. Safety and good neighbourly-ness. A gentle reminder to K parents picking up at the front to wait on the side walk not in the drop off lane.
- ~ FSAs for grade 4s will begin in early October. All of our grade 4s participate unless they are not able to participate meaningfully as a result of language or special needs.
- ~ School photos next week on October 4<sup>th</sup>. “Missed Photo Day” on Oct 14<sup>th</sup>. There will not be a “retake” option. Ordering will be done online – information will be sent in tomorrow’s new updates.
- ~ Strong Start started on Monday. 8:30-11:30. No pre-registration needed. Outdoor Strong Start will continue on Thursdays at Bateman Park (Davie entrance)
- ~ Summer Reading Challenge – 48 students completed and submitted the Summer Reading Challenge. We will be celebrating them on October 4<sup>th</sup>. “Invitations” have been sent to those students.
- ~ Any parents interested in volunteering must complete a Criminal Record Check (this is done through the School Board Office) and a Volunteer Application (this is done through school). All information is on the website. This must be completed before you can volunteer in any capacity. This requirement is for any adults who will have interaction with kids – it is legislation.

#### Treasurers Report – Laurel Ball

~ Regular Account Balance	\$10,659.13	
Cheques Written	\$ 532.64	Kindergarten Red Swift Shirts
	\$ 2,786.74	Raffle proceeds transferred to gaming account
	\$ 367.50	Art Will Travel June Cleaning Fee
Deposits	\$ 1,795.55	E-Transfers from current fundraisers
~ Gaming Account Balance	\$15,498.36	
Cheques Written	\$ 75.00	BCCPAC Membership Fee
Deposits	\$ 2,786.74	Raffle proceeds transferred from regular account
	\$ 6,600.00	Gaming Grant

~The district has advised that they will be covering the cost of BCCPAC Membership Fee this year and we are awaiting further instruction on how to submit our receipt for reimbursement.

#### Fundraising Report – Tasha Mash & Michelle Forrest

- ~ Coupon Book deadline was today. All orders received as of today will be send home early next week.
- ~ Swift Wear / Grade 5 Hoodie order forms were sent home last week and order deadline in October 6<sup>th</sup>. Last year we had delays due to supply chain issues, but things are looking better this

year and we are expecting a 4 week turnaround. Reminder, shirts are pre-shrunk but hoodies are not so please size up.

~ Neufeld Farms orders will go live the week of October 3<sup>rd</sup> and all ordering for this fundraiser is done online. This year are offering Neufeld's winter menu so there should be some new items that we have not seen in past years as we have typically order before Thanksgiving.

~ Bottle Drive is an ongoing fundraiser at any Return It location. Bring in your blue bags of empties, enter the schools phone number 604-853-7730 into the self serve kiosk, select how many bags you have, print the labels, stick them to the bag and drop them in the bin. The Return It staff will sort and count your items and the money automatically goes into the schools PAC account.

~ Cobbs Bread location on Gladwin will donate a portion of your purchase back to the school PAC and all you have to do is mention that you are with Thomas Swift Elementary.

~ Paint Night was suggested and details of hosting an event are being forwarded to PAC for review. Hopefully we can organize this for the new year.

~ If you have any suggests for fundraisers, please email the PAC so we can get school approval and add it to the next meetings agenda.

~ Please remember that if you are sending an e-transfer to pay for any fundraiser, please ensure you note your child's full name and what the funds are for. If sending for multiple items, please itemize amounts and items.

~ If you are sending payments via cash, please send exact amounts.

~ Upcoming Fundraisers: Neufeld Farms, Art Cards, Christmas Raffle Baskets

#### Hot Lunch Report – Keri Buxton

~ Hot Lunch ordering is all done online via [HotLunches.net](http://HotLunches.net). You need to create a new account each year and our access code is TAS. Menus for October, November and December are now available. The menus for the new year are being finalized and will be available later this year.

~ There are only about 13 restaurants in Abbotsford that we are aware of that offer hot lunch. We try to pick vendors that offer a good select, healthish options, reasonable prices. We also pick vendors that we get a positive feed back from, so be sure to tell us if your kids are not liking something.

~ Food prices have gone up significantly this year and it is reflected in our hot lunch items as well. We have done our best to include as may options at varied price points to give families as many options as possible. Again this year we have the donation option to assist families in need.

~ If using the Paypal option via HotLunches.net, paying for multiple order at one time will help keep your Paypal fees as low as possible. E-transfers are another method of payment, but please ensure you note what your payment is for in the comments.

~ Volunteers are needed every hot lunch day to make these days possible. You can also add yourself to your HotLunches.net account and order food for yourself. Just select the PAC kitchen as your classroom.

~ Please note that hot lunch orders are not a fundraiser and there is no significant markup on items you purchase. Items are simply rounded up to the nearest \$0.25 from the cost that we receive from the vendor for ease of calculating orders. Any "profit" at the end of the year is used to pay for the HotLunches.net program.

~ If you have any questions or concerns, please email Keri at [swifthotlunch@gmail.com](mailto:swifthotlunch@gmail.com)

#### DPAC Report – Evelyn Whitehead

~ Two schools in our community have been renamed to reflect their historical roots in the Halq'eméylem language of the Stó:lō First Nations. Upper Sumas Elementary is now known as Semá:th Elementary and Matsqui Elementary is now known as Mathxwi Elementary.

- ~ On August 27<sup>th</sup> the School District and several community partners provided over 1,200 backpacks full of school supplies, hygiene products, a hamper of dry goods, a hamper of perishable items and a \$25.00 gift card to families in need.
- ~ The results of the School District survey, regarding how the \$60 million one-time funding from the Provincial government should be used in our community, showed that participants want to see the funds used to assist low income families in our community. More details to come.
- ~ Reminder to PAC's to check their bylaws for a Disclosure of Interest clause and to include if missing. PAC's can model their bylaws after the DPAC Bylaws Sections VII(4) and (5).
- ~ There are DPAC positions that are available. Email [dpac.schooldistrict34@gmail.com](mailto:dpac.schooldistrict34@gmail.com) if you are interested.
- ~ The School Trustee Candidates Forum will be at the Abby Arts Center on October 3<sup>rd</sup> at 7pm
- ~ PAC 101 meeting will be held on October 5<sup>th</sup>, at 7pm via zoom. This is a free event but you need to register as there is a limited number of spots. This is a great event if you want to learn about what the function of a PAC is, members roles, how meetings are conducted and how your funds can be allocated.
- ~ Next DPAC meeting is October 27<sup>th</sup> at 7pm

## New Business

- ~ 2022/2023 Budget (see attached)  
 Motion to Adopt the 2022/2023 Budget  
   Motioned: Tasha Mash  
   Seconded: Michelle Forrest  
   In Favor: All  
   Opposed: None
- ~ Representative Positions:  
   DPAC: Amy MacKenzie  
   Staff Appreciation: Jennifer Russell (via email request)  
   Fundraising: Michelle Forrest and Makayla Wallis  
   Carnival: Evelyn Whitehead and Ken Olynyk  
   Christmas Craft/Fun Day: to be determined at October PAC Meeting
- ~ Terry Fox Run is October 7<sup>th</sup> and we encourage everyone to wear their red swift shirts. Unfortunately swift wear will not be ready in time for this event, so if you need a new size please email PAC and we can check our stock to see if we have the size you need. PAC is providing juice boxes and granola bars to all students.
- ~ Parking 101 – PAC has gifted each of the homeowners in the 2 cul-de-sacs a small bag of Doritos with the school's contact info so they may report any issues directly to the school. Please do not double park or block driveways in the neighbourhoods surrounding the school. Homeowners have the right to call bylaws and we do not want bylaw officers out policing the roads. Please be kind and follow the rules of the road.
- ~ Our Breakfast and Lunch program is put on by our amazing youth care worker Kirsten Skotnitsky. This program is run completely by donations from our school community. Kirsten will post on the PAC Facebook page for items she is looking for every week or every other week. If you are able to donate, donations can be dropped off at the office. Items do not have to be full boxes or packages, your kids don't like apple sauce, oatmeal, granola bars this week, send in your open box. Please remember that all items need to be nut free. We are hoping that some of the government funding that was provided to the school district will be allocated to our breakfast and lunch program, but we are awaiting further details.
- ~ If you are looking for information we encourage you to check the schools website before commenting on the Facebook page. If the answer to your question can be found on the website we will respond with a comment redirecting you to the website. When a question has been answered

and acknowledged by the original poster, we will be turning off comments in order to keep notifications to the admin team to a minimum. Comments will also be turned off of any post that is in any way inappropriate or unkind to any persons within our school community.

#### Dates Of Note

- |   |  |
|---|--|
| ~ September 29 <sup>th</sup>                  | Pro D Day  |
| ~ September 30 <sup>th</sup>                  | Truth and Reconciliation Day (No School)                 |
| ~ October 3 <sup>rd</sup> – 7 <sup>th</sup>   | Toonies for Terry coin drive                             |
| ~ October 4 <sup>th</sup>                     | Photo Day  |
| ~ October 6 <sup>th</sup>                     | Swift Wear and Grade 5 Hoodies Orders deadline           |
|   | Neufelds Fall Order start                                |
| ~ October 7 <sup>th</sup>                     | Terry Fox Run  |
| ~ October 10 <sup>th</sup>                    | Thanksgiving Day (No School)                             |
| ~ October 14 <sup>th</sup>                    | Photo Makeup Day (for students who were away)            |
|   | Hot Lunch (Domino's Pizza)                               |
| ~ October 17 <sup>th</sup>                    | Fruit and Veggie Day                                     |
| ~ October 19 <sup>th</sup> – 20 <sup>th</sup> | Parent Teacher Interviews (Early Dismissal – 2hrs early) |
| ~ October 21 <sup>st</sup>                    | Pro D Day  |
| ~ October 24 <sup>th</sup>                    | Neufelds Fall Order Deadline                             |
| ~ October 26 <sup>th</sup>                    | PAC Meeting  |

#### Next Meeting & Adjournment

- ~ Meeting Adjourned at 8:37pm
- ~ Next Meeting is OCTOBER 26, 2022 at 7pm in the Library





# Dr. Thomas A. Swift Elementary School

## PAC Executive:

Tasha Mash President  
Melissa Tanner Vice-President  
Ryann Wynsouw Secretary  
Laurel Ball Treasurer

## PAC Budget for 2022-2023 School Year

Category	Budget	Year to Date	Remaining	Negative Amount shows a deposit Positive Amount shows a debit
Low Income Assistance	\$500.00			
Class Money/Field Trip Funds	\$ 5,145.00		\$ 5,145.00	
\$15/student				
Last day before Christmas Break	\$ 650.00		\$ 100.00	
Fine Arts Presentation	\$2,500.00	\$ -	\$ 2,500.00	
Sports/Beach Day ( Freezeie, Snack)	\$ 1,500.00	\$ -	\$ 1,500.00	
Staff Appreciation	\$ 800.00	\$ -	\$ 800.00	
Window Painting	\$ 2,500.00	\$ -	\$ 2,500.00	
(2 sessions plus cleaning)				
Class Wishlist Fund*	\$ 2,850.00		\$ 2,850.00	
* \$150 for each: 15 divisions + music + gym + LA + maker space			\$ -	
water bottle filler	\$ 3,200.00	\$ -	\$ 3,200.00	
( as per vote in last years budget)				
Grade 5 Appreciation	\$ 1,550.00		\$ 1,550.00	
\$25/student				
Carnival	\$ 8,000.00		\$ 8,000.00	
General Expenses	\$ 1,000.00	\$ -	\$ 1,000.00	
* copying, materials, etc.				
Swift Wear Kindergarten	\$ 750.00	\$ 532.64	\$ 217.36	(532.64)
Swift Wear (New Students)	\$ 600.00		\$ 600.00	
Luv 2 Groove (carried over from p	\$ 4,000.00	\$ -	\$ 4,000.00	
			\$500.00	
Holiday Decor	\$ 300.00	\$ -	\$ 300.00	
Christmas Fun Day	\$ 1,000.00		\$ 1,000.00	
Terry Fox <del>open house</del>	\$300.00		\$ 300.00	
Hot Lunch online Program	\$ 400.00		\$ 400.00	
<b>TOTAL</b>	<b>\$37,545.00</b>	<b>\$ 532.64</b>	<b>\$ 37,012.36</b>	
Opening Balance Reg Acct: \$12182.96				
Opening Balance Gaming Acct: \$6186.62				

\*\*Water Bottle Filler Station voted on previous year.

\*\*Love to Groove carried forward due to covid cancelations.