

Dr. Thomas A. Swift Elementary PAC Meeting

PAC Email: taswiftpac@gmail.com

E-transfers: swiftpacfunds@gmail.com

Hot Lunch swifthotlunch@gmail.com

Date: May 24, 2023

Location: Library

Minutes taken by: Ryann Wynsouw

Call To Order

~ Meeting called to Order at 7:07pm by Tasha Mash

Attendance

~ Shannon Kenney (Principal), Tasha Mash, Melissa Tanner, Ryann Wynsouw, Keri Buxton, Michelle Jones, Evelyn Whitehead, Ken Olynyk, Amy MacKenzie, Jessica Friesen, Brandon Monahan, Shelby Krunick, Tara Lawrence, Anita Arnold, Alaina Pittman, Stefanie Friend

Introductions & What Is PAC

~ Introduce the Executive team for the 2022/2023 year

Tasha Mash – President

Melissa Tanner – Vice President

Ryann Wynsouw – Secretary

Laurel Ball – Treasurer

~ PAC is the parent community of Swift. We work closely with admin and the staff to support and encourage and provide assistance to enhance the quality of the education and well being of the students and to enhance communication between the parents, students and the staff.

Approval Of Previous Meeting Minutes

~ Motion to Adopt the April PAC Meetings

Motioned: Shelby Krunick

Seconded: Michelle Jones

Principals Report – Shannon Kenney

~ Land Acknowledgment:

Éy swáyeł. We acknowledge that Abbotsford School District is located on the traditional territory of the Stó:lō people, the Semá:th and Mathxwí First Nation. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

~ Commitment:

We acknowledge historical and ongoing injustices that Indigenous Peoples endure in Canada, and we accept responsibility as a public educational institution to contribute toward revealing and correcting miseducation as well as renewing respectful relationships with Indigenous communities through our teaching and community engagement.

~ Any parents interested in volunteering must complete a Criminal Record Check (this is done through the School Board Office) and a Volunteer Application (this is done through school). All information is on the website. This must be completed before you can volunteer in any capacity at school/field trips. We will be including this information in kindergarten info packs in the summer.

~ Many Year End events are being planned.

~ Sports Day is June 16th – parents are invited to watch sports day from the blacktop, unless specifically asked by teachers. Some classes may ask for a couple volunteers, but that will be the exception, not the norm.

~ Field trips – Many trips are happening, please keep an eye on your School Cash account!

~ Recognition Assembly and Year End Assembly will be held – Gr. 5 parents and parents of students receiving a year end award will be invited.

~ Planning for next year is well underway.

- ~ We are comfortably sitting at 15 Divisions with the chance of adding based on registrations from now until August. Based on changes in the housing market – creating class lists in June to have them ready before school starts will not be possible...that is just a reality
- ~ Staffing is just beginning, and some changes will be happening
- ~ Mrs. Yost will be returning in January – her position will be posted as a temporary position to start the year.
- ~ Ms. O'Donnell will be leaving.

~ Class placement requests for next year are due May 26th

~ Shannon will be away from May 25th – June 9th and will be returning June 12th. Karma Rustad will be here to support in my absence.

Treasurers Report – Laurel Ball

~ REGULAR ACCOUNT

Previous Account Balance	\$10,748.35	
Cheques Written	\$1,507.28	Red Robin (Hot Lunch)
	\$225.59	Supoto (Hot Lunch)
	\$787.28	Growing Smiles (Fundraiser)
	\$2,128.35	White Spot (Hot Lunch)
	\$18.00	Refund Cheque (Carnival)
Deposits	\$0.00	
Regular Account Balance	\$14,614.18	

~ GAMING ACCOUNT

Previous Account Balance	\$11,259.00	
Cheques Written	\$45.91	Keri Buxton – Carnival Punch Cards
Gaming Account Balance	\$11,259.00	

***Several cheques will be written this month to cover the costs of Carnival, Field Trips, Grade 5 Year End Trip, Beach Day Treats, Hot Lunch, Sports Day Treats

***Current AGM Financial Report attached at the end of the minutes.

Fundraising Report – Michelle Jones - Michelle Forrest (Absent)

- ~ Hanging Baskets and Plant Fundraiser through Growing Smiles Fundraising. Orders were pickup on May 11th, thank you to all who ordered. We profited \$187.10
- ~ Unfortunately, the Playground Map project will not be ready in time so we will have to table this idea until next year.
- ~ Bottle Depot
 - ~ This is an ongoing fundraiser at any Return It location. Bring in your blue bags of empties, enter the schools phone number 604-853-7730 into the self serve kiosk, select how many bags you have, print the labels, stick them to the bag and drop them in the bin. The Return It staff will sort and count your items and the money automatically goes into the schools PAC account.
- ~ Cobbs Bread Gladwin location
 - ~ Cobbs will donate 5% of your purchase back to the school PAC and all you have to do is mention that you are with Thomas Swift Elementary.
- ~ PAC is looking for new fundraising ideas for next years. If you have a fundraiser idea that you would like to see us offer, please email the us at taswiftpac@gmail.com
- ~ Please remember that if you are sending an e-transfer to pay for any fundraiser, please ensure you note your child's full name and what the funds are for. If sending for multiple items, please itemize amounts and items.
- ~ If you are sending payments via cash, please send exact amounts.

~ Fundraising Totals for this year

The Great Little Coupon Book	\$676.40
Neufeld Farms – Fall Order	\$1,002.00
Swift Wear	\$68.16

Art Cards – Winter Theme	\$1,319.37
Christmas Raffle Baskets	\$2,720.10
Panago Coupons	\$800.00
Neufeld Farms – Spring Order	\$607.00
Hanging Baskets & Plants	\$118.72
Bottle Returns as of May 24 th	\$187.10
Family Carnival	Unknown till after the event
Cobbs -	Unknow till we cash out at the end of June
TOTAL:	\$7,498.85

Hot Lunch Report – Keri Buxton

- ~ Next Hot Lunch is Domino's Pizza on June 16th (Sports Day)
- ~ This hot lunch is paid for by the PAC (1 pizza and 1 milk), but orders still need to be placed to ensure you child receives a hot lunch. If you would like to order more than 1 pizza or 1 milk for you child, then you will have to pay the additional costs. If this is the case, additional orders are placed separately from the PAC provided items. See Hot Lunch Website for full details. If you have any questions, please contact Keri swifthotlunch@gmail.com
- ~ In June there will be a poll on the Facebook page to see which vendors were the favorite this years. If you would like to see a new vendor next year, please email Keri and she can look into them being a possible vendor next year. Our hot lunch vendor search is usually done over the summer months as it takes time to get menus, pricing and availability from all the various vendors.
- ~ A big "Thank You" to all the parents and grandparents who have volunteered and delivered hot lunches to classroom. We would not be able to provide hot lunch with out you.

DPAC Report – Amy Mackenzie

- ~ There have been updates made to the Abbotsford District Website and the schools' websites. If you notice any errors or omissions, please email to let them know.
- ~ The new Superintendent has been named and Sean Nosek will be replacing Kevin Godden in July.
- ~ DPAC would like to provide more parent information night for next year. If you have a topic you would like them to cover, please email us and we can pass on the information.
- ~ Next DPAC Meeting is the AGM and it will be held on May 25, 2023 at 7pm.

Staff Appreciation – Jennifer Russell (absent)

- ~ A luncheon was held on May 18th and it was a wonderful Mexican themed fiesta!! Teachers were treated to homemade meat or veggie chilli, cornbread, chips, salsa, guacamole, cactus sugar cookies all prepared by Jennifer and Kelly. Thank you so much for all your hard work, it was much appreciated by the staff.

New Business

- ~ AGM for executive positions – President and Treasurer
- ~ Keri Buxton nominated Tasha Mash and that nomination was accepted. No other nominations were brought forward, nominations closed. Tasha Mash was elected President via acclimatation.
- ~ Jessica Friesen nominated Stefanie Friend for Treasurer and that nomination was accepted. No other nominations were brought forward, nominations closed. Stefanie Friend was elected as Treasurer via acclimation.
- ~ Window paintings for next year. It was discussed that we would look into other quotes for next years painting and depending on costs, we may just do a winter theme painting. It was discussed and decided on that we would not do a welcome back painting for September as the cost is just too much to continue to do 3 painting per year.
- ~ Scholastic is back to shipping directly to the schools, which was cancelled to during covid. It has been suggested that maybe PAC could help with distributing order to take this work off of teacher's plates in a hopes this will help promote more orders.
- ~ Next years gym and field reservations need to be booked by the end of the year.

- ~ We are looking into purchasing an accessibility ramp for the stage for Christmas Concerts. We have gotten 1 quote for approx. \$6,000 for a rollup ramp. We will continue to look at other option, that will fit in the C-Can
- ~ Beach day is June 14th; PAC will be providing popsicles.
- ~ Sports Day is June 16th, PAC will be providing students with granola bars and a juice box for a recess snack, pizza and milk for hot lunch and freezies as one of the sports day stations.
- ~ We are looking for suggestion for new ways to fundraise for next year. If you know of an awesome fundraiser, please email us and let us know. Also, if you really liked one of the fundraisers for this year or past years let us know so we don't replace it.
- ~ We are looking for suggestions of for new items for the school that we can set fundraising goals for. If you have any suggestions of new things, you would like to see at the school or items to be refreshed around the school please let us know so we can bring up suggestion at next years meeting and start fundraising to cover the costs. We have a post on the PAC Facebook on the subject as well.

Carnival – Tasha Mash & Ken Olynyk - Evelyn Whitehead (Absent)

- ~ Carnival Night will be held on Thursday, June 1st from 5-7:30pm
- ~ WE STILL NEED VOLUNTEERS FOR THIS EVENT – YOU DO NOT NEED A CRIMINAL RECORD CHECK TO VLUNTEER FOR THIS EVENT AS IT IS NOT DURNIGN SCHOOL HOURS. Please see Facebook page for signup sheet or contact Tasha Mash
- ~ If you have any last minute donations for the Raffle draw at the Carnival please contact Tasha Mash or Michelle Forrest.
- ~ All wrist bands, food tickets, prepaid raffle tickets, will be picked up at the welcome table at the start of carnival.

Dates Of Note

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|-----------------|---|
| ~ May 29, 2023 | Fruit & Veggie Day (Apples) |
| ~ June 1, 2023 | Carnival |
| ~ June 8, 2023 | District Track Meet |
| ~ June 14, 2023 | Spirit Day – Beach Day (popsicles provided by PAC) |
| ~ June 16, 2023 | Sports Day – (Granola bar, juice box, freezies provided by PAC) |
| ~ June 16, 2023 | Hot Lunch - Dominos Pizza (provided by PAC) |
| ~ June 29, 2023 | LAST DAY OF SCHOOL FOR STUDENTS |
| ~ June 30, 2023 | LAST DAY OF SCHOOL FOR TEACHERS |

Next Meeting & Adjournment

- ~ Stefanie Friend won the attendance draws, a Swift Shirt
- ~ Meeting Adjourned at 8:27pm
- ~ Next meeting will be announced in September for the start of the 2023/2024 year!

PAC AGM Financial Statement

Opening Balance \$12,182.96

Deposits: \$43,431.77

Withdrawals: \$41,000.05

May Current Balance: \$14,614.18

Deposits:

E Transfers \$23,927.75

Paypal \$13,862.95

Cash/Cheque \$5,641.07

Total \$43,431.77

Withdrawals:

Hot Lunch Including Saputo \$ 16,799.87

Fundraisers \$ 11,020.80

Swift Wear \$642.40

Grad Hoodies \$1700.91

Window Painting \$1722.00

Class Wish List Fund \$3000.00

Staff Appreciation \$406.20

Fun Fair \$1306.24

Christmas Décor \$234.32

Christmas Last Day \$300.48

General Expenses \$73.90

Hot Lunch Software \$315.00

Raffle Baskets \$2876.74

Total \$41,000.05
