

Dr. Thomas A. Swift Elementary PAC Meeting

PAC Email: taswiftpac@gmail.com

E-transfers: swiftpacfunds@gmail.com

Hot Lunch: swifthotlunch@gmail.com

Fundraising: taswiftfundraising@gmail.com

Date: September 14, 2023

Location: Library

Minutes taken by: Ryann Wynsouw

Call To Order

~ Meeting called to Order at 7:06pm by Tasha Mash

Attendance

~ Shannon Kenney (Principal), Tasha Mash, Melissa Tanner, Stefanie Friend, Ryann Wynsouw, Michelle Jones, Laurel Ball, Crystal Collins, Jennifer Russell, Keri Buxton, Ken Olynyk, Amy MacKenzie, Jessica Friesen, Alaina Pittman, Lori Swaan, Sarah Morrison, Fatima Miazada, Habibullah Karimullah

Introductions & What Is PAC

~ The Executive team for the 2023/2024 year

Tasha Mash – President

Melissa Tanner – Vice President

Ryann Wynsouw – Secretary

Stefanie Friend – Treasurer

~ PAC is the parent community of Swift. We work closely with admin and the staff to support and encourage and provide assistance to enhance the quality of the education and well being of the students and to enhance communication between the parents, students and the staff.

Approval Of Previous Meeting Minutes

~ Motion to Adopt the May 2023 PAC Meetings

Motioned: Ken Olynyk

Seconded: Keri Buxton



Principals Report – Shannon Kenney

~Land Acknowledgment:

Éy swáyel. We acknowledge that Abbotsford School District is located on the traditional territory of the Stó:lō people, the Semá:th and Mathxwí First Nation. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

~ Commitment:

We acknowledge historical and ongoing injustices that Indigenous Peoples endure in Canada, and we accept responsibility as a public educational institution to contribute toward revealing and correcting miseducation as well as renewing respectful relationships with Indigenous communities through our teaching and community engagement.

- ~ Enrolment sits at 332, 15 divisions. We welcome Mrs. Gallant (Grade 2), Mrs. Groot (Grade 1), Mrs. Goldschmidt (LSS), Mrs. Cybulski (ELL), Ms. Hood (EA), Mrs. Stamate (EA)
- ~ Sean Nosek is our new Superintendent – he held a parent night to introduce himself – it’s worth watching on the district You Tube Channel - <https://www.youtube.com/watch?v=BoWoflhZ8R8> (starts at the 11 min mark  )
- ~ A bi-weekly news bulletin will be sent out on Fridays with links to the webpage and other quick hitters. We are adding content all the time on the website. Christine spends a great amount of time doing this. Please do check our website for information.
- ~ Terry Fox run will happen this year in the neighbourhood on October 5th. If you are interested in marshalling on the course, the more the merrier! We continue to collect toonies for Terry (this is the one time you can send cash to school!). Kids wear Swift shirts!
- ~ Parking Lot 101 is on the website. Let’s be smart and polite in the parking lot and in the cul-de-sacs around the school. Safety and good neighbourly-ness. We’ve already had one email and one call of upset neighbours...but they said thanks for the cookies!
- ~ School photos next week on September 22nd . “Missed Photo Day” on Oct 3rd . There will not be a “retake” option. Ordering will be done online – information will be sent next week.
- ~ Strong Start starts on Monday September 25th from 8:30-11:30. No pre-registration needed. Outdoor Strong Start will continue Thursdays at Bateman Park (Davie entrance)
- ~ Summer Reading Challenge – we will celebrate in early October those who have finished.
- ~ Any parents interested in volunteering must complete a Criminal Record Check (this is done through the School Board Office) and a Volunteer Application (this is done through school). All information is on the website. This must be completed before you can volunteer in any capacity. This requirement is for any adults who will interact with kids – it is legislation.

Treasurers Report – Stefanie Friend

~ REGULAR ACCOUNT	
Account Balance	\$8,534.60
Cheques Written	\$
	\$
	\$
	\$
	\$
	\$
Deposits	\$
Regular Account Balance	\$8,534.30
~ GAMING ACCOUNT	
Account Balance	\$1,841.14
Cheques Written	\$
Deposits	\$
Gaming Account Balance	\$1,841.14

Fundraising Report – Michelle Jones

~ Fundraising is a big component of our PAC operation. Without fundraising we can’t provide the school and students with all the extras that are laid out in our budget. As a PAC we are only provided \$20.00 per student from the BC Community Gaming Grant program. This year in addition to fundraising to cover our operating budget (see attached budget), we are hoping to help cover

the costs of a wheelchair ramp to make the performance stage accessible to our entire student community.

~ **Little Coupon Book**

~ Order forms have gone home, and order deadline is September 25th. Books will be sent as they are processed. This fundraiser profits the PAC \$7.50 per book sold.

~ **Swift Wear**

~ Order forms will be coming out later this month.

~ **Fall Fundraisers**

~ A poll on the Facebook group will be posted to get input on which fundraisers parents would like to see this fall. Ideas for this year are Purdy's, World's Finest Chocolates, Island Jerky, Tru Earth, Coffee, Neufeld, Gift Cards, Naked Pallet (Painting Class), Kona Ice, Shred A Thon, Canadian Safety, West Coast Seeds, Devon Nursery, Soccer Shots, DQ Christmas Log

~ **Mabels Labels**

~ Tired of losing your kids jackets, hoodies, water bottles, Mabels Labels to the rescue! Use the link [Mabel Labels](#) and type in Dr. Thomas Swift Elementary and then start shopping. The PAC receives a 20% commission on all sales order through the fundraising link.

~ **Bottle Depot**

~ This is an ongoing fundraiser at any Return It location. Bring in your blue bags of empties, enter the schools phone number 604-853-7730 into the self serve kiosk, select how many bags you have, print the labels, stick them to the bag and drop them in the bin. The Return It staff will sort and count your items and the money automatically goes into the PAC account.

~ **Cobbs Bread Gladwin location**

~ Cobbs will donate a portion of your purchase back to the PAC and all you have to do is mention that you are with Thomas Swift Elementary.

~ Please remember that if you are sending an e-transfer to pay for any fundraiser, please ensure you note your child's full name and what the funds are for. If sending for multiple items, please itemize amounts and items.

~ If you are sending payments via cash, please send exact amounts.

Hot Lunch Report – Keri Buxton

~ The Hot Lunch website for the new school year is now active. A reminder that you need to create an account each new school year. Please use the link www.thomasswift.hotlunches.net to create an account and register your child(ren) under their appropriate class. Access code for registration: TAS

~ Please make an account even if you do not intend on ordering hot lunch as we use the Hot Lunch website to also run different fundraisers throughout the year like Christmas Raffles and Carnival.

~ Costs have gone again this year with most of the vendors. A discussion was had as it was agreed to round up pricing to the nearest 0.25 or 0.50 to help cover the costs of the extra's that are ordered each hot lunch and for the cost of the hot lunch program. Our hot lunch days are not a fundraiser for the PAC like many other schools.

~ The menu's will be uploaded shortly for October through December.

~ If you have any questions, please email Keri at swifthotlunch@gmail.com

~ The Hot Lunch dates and vendors for the year are:

~ October 13th – Domino's Pizza

~ November 17th – Subway

~ December 15th – White Spot

~ January 26th

~ February 23rd

~ March 8th

~ April 19th

~ May 24th

~ June - TBA

~ Reminder that you need to have your criminal record check complete to volunteer for Hot Lunch

DPAC Report – Amy Mackenzie

~ First DPAC meeting will be Thursday, September 28th at 7:00pm and it is held at the School Board Office located at 2790 Tims Street. All DPAC meeting are open to any parent in the district and covers all levels of schooling in our district.

Staff Appreciation – Jennifer Russell

~ World Teachers Day is on October 5th and plans are in the works to celebrate and acknowledge the wonderful staff at Swift.

New Business

~ A budget was made by the executive team over the summer for the upcoming year. It was reviewed, discussed and decided that with Love to Grove not touring again this year on the west coast, that we would stop carrying over the \$4,000.00 set aside in the 2020/2021 budget and we would reallocate the funds. An additional \$500.00 was added to Fine Arts Presentations and the remaining \$3,500.00 would go toward purchasing a ramp for the stage so it can be accessible for all students.

~ 2022/2023 Budget (see attached)

Motion to Adopt the 2022/2023 Budget amended

Motioned: Tasha Mash

Seconded: Ryann Wynsouw

In Favor: All

Opposed: None

~ We are looking for representative to take on the role of Donation Rep. This will include working along side our fundraising rep to solicit donations from businesses in our community for events throughout the year, like Christmas Raffle and Carnival.

~ We are looking for a representative to take on the role of Carnival Rep. This will include work with the executive team to plan and manage the Carnival that is held in June. This will include sourcing out and securing vendors, planning stations, food, volunteering for the event. Many people are involved in making the Carnival happen, but we do need a person or persons to head up this position.

~ Christmas Night Market is being planned for the evening of December 8th. We will be offering vendor tables at a discount to current Swift families before we open vendor spots to the general public. Details to come soon.

~ PAC will be providing bags of popcorn for the students who completed the summer reading challenge and for the star students this year. Summer Reading Challenge celebration will be on Tuesday October 3rd and Star Student celebrations will be the first Tuesday of each month. If you are able to help pop popcorn on these mornings please reach out and let us know.

~ Breakfast and Lunch program is run by Mrs. S once again this year. The breakfast program is open to any student in the school who may have come to school hungry or just needs a little something more once they have arrived at school. Please contact the office you are in need of assistance this year with respect to breakfast and lunch program.

~ Parking 101 – PAC has gifted each of the homeowners in the 2 cul-de-sacs a small bag of Ahoy Cookies this year with the note saying "Ahoy Neighbour" and providing the school's contact info so

they may report any issues directly to the school. Please do not double park or block driveways in the neighbourhoods surrounding the school. Homeowners have the right to call bylaws and we do not want bylaw officers out policing the roads. Please be kind and follow the rules of the road.

~ Meet the Teacher Night is September 21st and PAC will be selling red swift shirts if you are in need of a new size before the Terry Fox Run.

~ Please check the website before posting questions on Facebook.

~ Reminder, please do not message executives or representatives through their personal accounts like Messenger or Instagram about PAC related questions. Please use the email addresses listed at the top of the PAC meeting minutes.

Dates Of Note

- ~ September 21, 2023 Meet the Teacher Night - 6:00pm – 7:00pm
- ~ September 22, 2023 Picture Day #1
- ~ September 25, 2023 Coins Cancer – Fundraising for Terry Fox till October 6th
- ~ September 28, 2023 Orange Shirt Day
- ~ September 28, 2023 DPAC Meeting
- ~ September 29, 2023 No School – Non-Instructional Day
- ~ October 2, 2023 No School – Truth and Reconciliation Day (in lieu)
- ~ October 3, 2023 Picture Day #2 – only for those who missed picture day #1
- ~ October 5, 2023 Terry Fox Run
- ~ October 9, 2023 No School - Thanksgiving
- ~ October 13, 2023 Hot Lunch – Domino's

Next Meeting & Adjournment

- ~ Draw winner Jessica for a bag of Twizzlers
- ~ Meeting Adjourned at 8:58pm
- ~ Next Meeting is October 12, 2023 at 7pm in the Library



**Dr. Thomas A. Swift
Elementary School**

PAC Executive:

Tasha Mash *President*
 Melissa Tanner *Vice-President*
 Ryann Wynsouw *Secretary*
 Stefanie Friend *Treasurer*

PAC Budget for 2023-2024 School Year

Category	Budget		Year to Date	Remaining	<i>Negative Amount shows a deposit Positive Amount shows a debit</i>		
Low Income Assistance	\$500.00						
Field Trip Funds	Up to 347 students	\$4,965.00	gaming				
	\$15/student (currently 332 students)						
Spirit Days and Star Student	\$1,000.00						
Fine Arts Presentation	\$3,000.00		gaming				
Sports Day (Freezie, Snack, Lunch per student)	\$1,500.00						
Staff Appreciation	\$800.00						
Holiday Decor (includ window)	\$1,400.00						
Class Wishlist Fund*	\$3,000.00						
* \$150 for each: 15 divisions plus							
music / gym / LA (x2) / maker space							
Grade 5 Appreciation	\$1,550.00		gaming				
	\$25/student (currently 53 students)						
Carnival	\$8,000.00		gaming				
General Expenses	\$1,000.00						
* copying, materials, etc.							
Swift Wear Kindergarten & new students	\$750.00						
Ramp for performance stage	\$3,500.00						
Christmas Fun Day	\$1,500.00						
Terry Fox	\$300.00						
Hot Lunch online Program	\$400.00						
TOTAL:	\$33,165.00			\$33,165.00			

Opening Balance Reg Acct: \$8,534.60
 Opening Balance Gaming Acct: \$1,841.14
 Opening Balance - high interest savings acct \$3,272.74