

Dr. Thomas A. Swift Elementary PAC Meeting

PAC Email: taswiftpac@gmail.com

E-transfers: swiftpacfunds@gmail.com

Hot Lunch: swifthotlunch@gmail.com

Fundraising: taswiffundraising@gmail.com

Date: November 9, 2023

Location: Library

Minutes taken by: Jessica Friesen

Call To Order

~ Meeting called to Order at 7:07pm by Tasha Mash

Attendance

~ Shannon Kenney (Principal), Tasha Mash, Melissa Tanner, Stefanie Friend, Jessica Friesen, Keri Buxton, Michelle Jones, Anna Zupanac, Sarah Morrison, Ryann Wynsouw, Jennifer Russell, Ken Olynyk, Amy MacKenzie, Crystal Collins

Introductions & What Is PAC

~ Introduce the Executive team for the 2023/2024 year

Tasha Mash – President

Melissa Tanner – Vice President

Jessica Friesen – Secretary (replacing Ryann Wynsouw for the remainder of the year)

Stefanie Friend – Treasurer

~ PAC is the parent community of Swift. We work closely with admin and the staff to support and encourage and provide assistance to enhance the quality of the education and well being of the students and to enhance communication between the parents, students and the staff. We are all volunteering our time, so please treat everyone with kindness, respect and patience.

Approval Of Previous Meeting Minutes

~ Motion to Adopt the October PAC Meetings

Motioned: Amy Mackenzie

Seconded: Michelle Jones

Principal's Report – Shannon Kenney

~ Land Acknowledgment:

Éy swáyel. We acknowledge that Abbotsford School District is located on the traditional territory of the Stó:lō people, the Semá:th and Mathxwí First Nation. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

~ Commitment:

We acknowledge historical and ongoing injustices that Indigenous Peoples endure in Canada, and we accept responsibility as a public educational institution to contribute toward revealing and correcting miseducation as well as renewing respectful relationships with Indigenous communities through our teaching and community engagement.

~ Any parents interested in volunteering must complete a Criminal Record Check (this is done through the School Board Office) and a Volunteer Application (this is done through school). All information is on the website. This must be completed before you can volunteer in any capacity at school/field trips.

~ Christmas Food Drive – the bin arrives the first week of December and will be here until the holidays begin.

- ~ Christmas Fun Day – huge thanks to the behind-the-scenes elves for their work on this day – it will be a fun kick-off to the season for the kids! Volunteers for behind the scenes (ie: painting and gluing at home – not at school) do not need their CRC – all volunteers on that day MUST be cleared.
- ~ Christmas Concert – there will be 2 concerts – 1:00 and 6:00. We will ask for a food donation as the admission. More information to follow regarding entrance and evening arrival times for the kids. Stage Set-up will be December 18th after lunch – many hands would be lovely
- ~ Report Cards will be sent home on December 8th – they are being written in a new program and will look a lot different this year. They are now called “Learning Updates” for term 1 and 2, and “Written Summary of Learning” for term 3. The changes coming are due to a “Reporting Order” from the Ministry of Education and Childcare which came into effect July 1st, 2023. Hopefully these updates will make report cards more parent friendly.

Treasurers Report – Stefanie Friend

~ REGULAR ACCOUNT

Previous Account Balance	\$12,742.85	
Cheques Written	\$3000.00	Class funds
	\$900.00	Field trip
	\$825.00	Field trip
	\$1267.50	Coupon books
	\$947.00	Hot Lunch – Domino’s
Deposits	\$5,712.66	Current Fundraisers/Hot Lunch
Regular Account Balance	\$11,516.01	

~ GAMING ACCOUNT

Previous Account Balance	\$8,681.14
Cheques Written	\$0.00
Deposits	\$0.00
Gaming Account Balance	\$8,681.14

Fundraising Report – Michelle Jones

~ **Grade 5 hoodies and Swift Wear**

~ Orders have been placed. We do not yet have an estimated delivery date. Final costs/profits are not yet known.

~ **Mabels Labels – Ongoing fundraiser**

~ mabelslabels.ca - select "support a fundraiser", select "Swift" – PAC gets 20% on every order!

~ No new sales to report

~ **Stuff the Stocking Fundraiser**

~ Order deadline is Nov. 20. Pick up will be on Dec. 8th after school and half an hour into the night market. Ordering information can be found here: [Stuff the Stocking](#)

~ Global coffee – 7 bags sold, \$35 in profit so far

~ FundScrip – \$330 ordered, and \$11.10 in profit so far

~ Purdy’s – \$496.00 ordered, \$26.04 in profit so far

~ TruEarth – don’t have a current total

~ Island Jerky – don’t have a current total. This product needs to be ordered through the Hot Lunch site.

~ **Bottle Depot – Ongoing fundraiser**

~ This is an ongoing fundraiser at any Return It location. Bring in your blue bags of empties, enter the schools phone number 604-853-7730 into the self serve kiosk, select how many bags you have, print the labels, stick them to the bag and drop them in the bin. The Return It staff will sort and count your items and the money automatically goes into the schools PAC account. \$65.70 since September.

~ Cobbs Bread Gladwin location – Ongoing fundraiser

~ Cobbs will donate a portion of your purchase back to the school PAC and all you have to do is mention that you are with Thomas Swift Elementary.

~ Reminder that when sending etransfers to please include your child(s) name(s), and a breakdown of what the funds are for. ie/ Jane Smith \$35.00 Swift Wear, \$15.00 Coupon Book, \$5.50 Dominos, \$8.50 Subway, \$8.50 White Spot.

~If you are sending payments via cash, please send exact amounts.

Hot Lunch Report – Keri Buxton

~ Upcoming Hot Lunch dates are listed below. January through June dates are not yet available for ordering through the Hot Lunch site.

- ~ November 17th (ordering is now closed) – Subway
- ~ December 15th – White Spot – Order deadline December 6
- ~ January 26th – Popeyes
- ~ February 23rd – Wokbox
- ~ March 8th – Boston Pizza
- ~ April 19th – Red Robins
- ~ May 24th – Ricky’s
- ~ June 14th - Panago

~ If paying by etransfer, please remember to send your payment at the same time you submit your order. Your child’s order will be cancelled if payment is not made by the cut-off date.

~ Volunteers are always needed on hot lunch days to distribute the food items to each student’s desk. If you have completed your criminal record check and your annual volunteer forms, please sign in, grab a “Parent Volunteer” sticker and meet in the PAC kitchen at 11:30am on hot lunch days.

Thank you to those volunteers who helped on the first hot lunch day of the year.

~ Please signup for a hot lunch account if you have not already done so. We use this platform for hot lunch orders, fundraiser, carnival ticket sales and PAC provided lunches in June. A new account must be made every year for each student. Please visit thomasswift.hotlunches.net and use the access code **TAS**

DPAC Report – Amy Mackenzie

~ MyEd changes – lots of challenges with middle and secondary students with new system and formats. Parents are unable to see grades in the current system. They are hoping to have a parent portal rolled out in September 2024.

~ Big focus on social-emotional learning in the meeting in 2 sessions where they trained noon-hour supervisors. They held 2 training dates and are considering making it mandatory training

~ Trustee Korky Neufeld discussed with MLAs staff shortages and funding

~ BCCPAC code was sent out last week to PACs

~ The district is considering purchasing district-wide movie licences for next year

~ Information to come on the elementary information night

~ Special events coming up – all are listed on the DPAC website

~ Next DPAC meeting is November 23, 2023

Staff Appreciation – Jennifer Russell

~ Up next will be Christmas Pancake breakfast on December 13th. We will be looking for donations. Watch for a Facebook post in early December. We are unable to accept homemade goods.

~ World Teacher Day – total cost was roughly \$100 for a snack box for the teachers.

New Business

~ We are still looking for a representative to take on the role of Donation Rep. This will include working along side our fundraising rep to solicit donations from businesses in our community for events throughout the year, like Christmas Raffle and Carnival.

~ We are also still looking for a representative to take on the role of Carnival Rep. This will include work with the executive team to plan and manage the Carnival that is held in June. This will include sourcing out and securing vendors, planning stations, food, volunteering for the event. Many people are involved in making the Carnival happen, but we do need a person or persons to head up this position.

~ **Raffle baskets**

~ Info will be coming home soon.

~ 7 basket themes (2 divisions per basket, 1 basket with 3): Womens', Mens', Home is Where the Heart is, Health and Fitness, Taylor Swift, Snowed In, Kids basket

~ Tickets will be sold on the Hot Lunch site, at the night market and at the Christmas concerts

~ Printing of 400 flyers for raffle baskets has been generously donated by Viking Printing.

~ **Night market**

~ Along with tickets for the baskets, we will be selling raffle tickets for a chance at 4 seats of your choice at each of the Christmas concerts, plus a parking spot for each of the concerts.

~ We have 30 tables, and the remaining tables are being finalized

~ We will need volunteers for small concession and switching things over from Christmas Fun Day to Night Market

~ **Christmas decorating day**

~ This will be done Friday December 1st after school.

~ **Stage ramp**

~ The company who quoted \$6551 for the ramp in April is still willing to honour that price, so the order will go ahead. PAC will put \$3500 towards it and school will cover the rest.

~ **Constitution/bylaws**

~ Our current constitution is quite old and out-of-date. A lot of time has been spent reviewing the constitutions of the District PAC and other schools in the district in order to create an updated draft. It also includes a Code of Ethics for PAC members which we did not previously have.

~ Formal written notice will be given at least 14 days in advance for review of the draft constitution and bylaws before a vote on whether or not to adopt them.

~ Once the draft is published, please review and email taswiftpac@gmail.com with questions, or questions can be brought to the next PAC meeting on Jan. 18th, 2024. The draft will be discussed and voted on during this meeting.

~ **Christmas fun day**

~ Happening Dec. 8

~ Volunteer sign up information will be coming out soon

~ Reminder to please send all your questions to the appropriate PAC email. Please do not personally message PAC execs or reps.

Dates Of Note

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|---------------------|-----------------------------------|
| ~ November 10, 2023 | Pro D Day (No School) |
| ~ November 11, 2023 | Remembrance Day |
| ~ November 13, 2023 | Rem. Day in lieu (No school) |
| ~ November 17, 2023 | Hot Lunch – Subway |
| ~ November 23, 2023 | District PAC meeting |
| ~ November 24, 2023 | Spirit Day – Hat Day |
| ~ December 1, 2023 | Spirit Day – Festive Friday |
| ~ December 8, 2023 | Spirit Day – Festive Friday |
| | Christmas Fun Day (during school) |
| | Christmas Night Market |
| | Report cards home |
| ~ December 15, 2023 | Spirit Day – Festive Friday |
| | Hot Lunch – White Spot |
| ~ December 21, 2023 | Christmas Concerts (1pm and 6pm) |

- ~ December 22 Spirit Day – PJ Day
Cookies from PAC
- ~ Dec. 23-Jan. 6, 2023 Winter Break
- ~ January 8, 2023 First day back to school

Next Meeting & Adjournment

- ~ Draw Prize – Coupon book – Amy Mackenzie
- ~ Meeting Adjourned at 8:38pm
- ~ Next Meeting is January 18th at 7:00 pm in the Library