



January 2, 2024

Dear Parent/Guardian,

Our records indicate that your child is a non-catchment student in their current school; and is not currently eligible to automatically continue at the school, or transition to the feeder middle/ secondary school. All out-of-catchment students who have been accepted into a school are required to reapply for placement on an annual basis. **Schools may begin receiving out of catchment forms at 8:30 am on February 1, 2024.** Non-Catchment Requests may be granted based on the availability of resources and space in the school AFTER In-Catchment students have been accommodated.

If you wish for your child to continue in their non-catchment school, you are required to:

1. Complete 'AP 336-3 In-District Non-Catchment Request' on paper or fillable form.
2. **At, or after, 8:30 am on February 1, 2024,** email the completed form to your catchment school for the principal to review and sign.
3. Office staff will return the signed form to you via email. **The parent/guardian is responsible for sending it to the requested school.**

Note: Requests will be considered after space is made available for all catchment area children. Non-Catchment Requests will be reviewed mid-March and mid-June for schools not experiencing enrolment pressure. Final review will be September 9, 2024.

Parents and guardians should be aware that due to enrolment pressures, catchments are restricted for Yale, Robert Bateman, Abbotsford Senior, W. J. Mouat Secondary and their feeder schools. Non-Catchment applications for these schools **will** be placed on a wait list and reviewed at the end of the first week of school in September.

We appreciate your patience and understanding as we go through the process of ensuring a space for all students in our schools. If you have questions, please contact your school principal.

Sincerely,

Handwritten signature of Carla Danielsson in black ink.

Carla Danielsson
Asst. Superintendent

Handwritten signature of Bruce Cummings in black ink.

Bruce Cummings
Asst. Superintendent

Handwritten signature of Jay Pankratz in black ink.

Jay Pankratz
Asst. Superintendent

Handwritten signature of Nathan Ngieng in black ink.

Nathan Ngieng
Deputy Superintendent

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