

# Dr. Thomas A. Swift Elementary PAC Meeting

PAC Email: [taswiftpac@gmail.com](mailto:taswiftpac@gmail.com)

E-transfers: [swiftpacfunds@gmail.com](mailto:swiftpacfunds@gmail.com)

Hot Lunch: [swifthotlunch@gmail.com](mailto:swifthotlunch@gmail.com)

Fundraising: [taswiffundraising@gmail.com](mailto:taswiffundraising@gmail.com)

Date: February 22, 2024

Location: Library

Minutes taken by: Jessica Friesen

## Call To Order

~ Meeting called to Order at 7:10 pm by Tasha Mash

## Attendance

~ Shannon Kenney (Principal), Tasha Mash, Melissa Tanner, Stefanie Friend, Jessica Friesen, Keri Buxton, Michelle Jones, Sarah Morrison, Alaina Pittman, Richard Cramer, Jennifer Russell

## Introductions & What Is PAC

~ Introduce the Executive team for the 2023/2024 year

Tasha Mash – President

Melissa Tanner – Vice President

Jessica Friesen – Secretary

Stefanie Friend – Treasurer

~ PAC is the parent community of Swift. We work closely with admin and the staff to support and encourage and provide assistance to enhance the quality of the education and well being of the students and to enhance communication between the parents, students and the staff.

## Approval Of Previous Meeting Minutes

~ Motion to Adopt the January 18, 2024 PAC Meeting Minutes

Motioned: Keri Buxton

Seconded: Melissa Tanner

## Principals Report – Shannon Kenney

~ **Land Acknowledgment:**

Éy swáyel. We acknowledge that Abbotsford School District is located on the unceded and traditional territory the Semá:th and Mathxwí First Nations. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

~ **Commitment:**

We acknowledge historical and ongoing injustices that Indigenous Peoples endure in Canada, and we accept responsibility as a public educational institution to contribute toward revealing and correcting miseducation as well as renewing respectful relationships with Indigenous communities through our teaching and community engagement.

~ Any parents interested in volunteering must complete a Criminal Record Check (this is done through the School Board Office) and a Volunteer Application (this is done through school). All information is on the website. This must be completed before you can volunteer in any capacity at school/field trips. We will be including this information again in Kindergarten info packs in the summer. The first round of “expiry dates” are coming in late 2024 and early 2025 – Christine will let you know if you’re in this group

~ Kindergarten registration well underway and we are in good shape. If you are aware of anyone in catchment, or out of catchment wanting Nature please tell them to contact the office ASAP. First out of catchment review is early March.

- ~ Lots of fun things going on... field trips coming up before Spring Break & many more booked so far in April and May ... it's a good time to check SchoolCash to make sure everything is up to date – permission and payment is done there.
- ~ Learning Updates (Report Cards) will be going home on Thursday March 14<sup>th</sup> – a week later than originally posted.

### Treasurers Report – Stefanie Friend

#### ~ REGULAR ACCOUNT

Previous Account Balance	\$11,261.60	
Cheques Written	\$1,121.63	Popeye's hot lunch
	\$191.55	Saputo
	\$2,107.82	Michelle Jones for Panago and Valentine's cookies
Deposits	\$3,446.95	Current Fundraisers/Hot Lunch
<b>Regular Account Balance</b>	<b>\$11,287.55</b>	

#### ~ GAMING ACCOUNT

Previous Account Balance	\$6,956.14	
Cheques Written	\$1,080.00	Grouse Mountain Field Trip
	\$1,625.40	BC Event Makers (Carnival deposit)
Deposits	\$ 0.00	
<b>Gaming Account Balance</b>	<b>\$ 4,250.74</b>	

### Fundraising Report – Michelle Jones

#### ~Hot chocolate stands:

- ~ February 1<sup>st</sup> (hot chocolate and cookies): \$176.15 profit
- ~ February 14<sup>th</sup> (hot chocolate and Valentine's cookies): Profit of \$126.05. A 5 gallon carafe was donated which was really helpful. Upcoming on March 14<sup>th</sup> for St. Patrick's Day and April 18<sup>th</sup>

~**Panago:** sold out. Made \$800. We're planning to do another Panago fundraiser in the spring.

#### ~Art Cards:

- ~ Using a different company than previously used. Students are working on them until Spring Break. They will go home on April 2 for parents to order. Orders and payment due before April 12<sup>th</sup>. We get 30% back on this fundraiser.

#### ~Mabels Labels – Ongoing fundraiser

- ~ [Mabel's Labels](#) - select "support a fundraiser", select "Swift" – PAC gets 20% on every order!

#### ~ Bottle Depot – Ongoing fundraiser

~ This is an ongoing fundraiser at any Return It location. Bring in your blue bags of empties, enter the schools phone number 604-853-7730 into the self serve kiosk, select how many bags you have, print the labels, stick them to the bag and drop them in the bin. The Return It staff will sort and count your items and the money automatically goes into the schools PAC account.

#### ~ Cobbs Bread Gladwin location – Ongoing fundraiser

~ Cobbs will donate a portion of your purchase back to the school PAC and all you have to do is mention that you are with Thomas Swift Elementary.

~Please remember that if you are sending an etransfer to pay for any fundraiser, please ensure you note your child's full name and what the funds are for. If sending for multiple items, please itemize amounts and items.

~If you are sending payments via cash, please send exact amounts.

### Hot Lunch Report – Keri Buxton

~ Upcoming hot lunches:

- ~ February 23rd – Wok box

- ~ March 8th – Boston Pizza
- ~ Upcoming but not yet available for ordering: Red Robin (April), Ricky's (May), and Panago (June)
- ~ Steadily making about \$100 in profit from hot lunches
- ~ We count on donations to cover hot lunch costs for students who can't afford it. We are about \$20 short on donations currently
- ~ If paying by e-transfer, please remember to send your payment at the same time you submit your order. Your child's order will be cancelled if payment is not made by the cut off date.
- ~ Volunteers are always needed on hot lunch days to distribute the food items to each student's desk. If you have completed your criminal record check and your annual volunteer forms, please sign in, grab a "Parent Volunteer" sticker and meet in the PAC kitchen at 11:30am on hot lunch days.
- ~ Please sign up for a hot lunch account if you have not already done so. We use this platform for hot lunch orders, fundraiser, carnival ticket sales and PAC provided lunches in June. A new account must be made every year for each student. Please visit [thomasswift.hotlunches.net](http://thomasswift.hotlunches.net) and use the access code **TAS**

### **DPAC Report – Amy Mackenzie (Report given by Tasha Mash)**

- ~ Michelle Gehring provided an overview of Learning Support Services (LSS) and how to access supports.
  1. Talk to the Teacher.
  2. Talk to the case manager.
  3. Talk to the principal.
  4. Contact the LSS department via email at [LSS.Department@abbyschools.ca](mailto:LSS.Department@abbyschools.ca).
- ~ Annual Joint Partnership Meeting was held on February 5, 2024. Brainstorming on the 4-year plan between senior management, PAC chairs, principals, and vice principals.
- ~ Teaching opportunities: A limited number of teachers on call positions can now be staffed by someone without a teaching certificate but with a university degree in a teachable subject.
- ~ Parent Night Series 'The Evolution of Inclusion' was held on February 15<sup>th</sup> at Matsqui Centennial Auditorium.
- ~ Upcoming events:
  - ~ 'Safer Schools Together' social media awareness training on February 28 7-8pm. Register at [saferschoolstogether.com](http://saferschoolstogether.com) to attend.
  - ~ Next DPAC meeting February 22, 2023 at 7:00 pm.

### **Staff Appreciation – Jennifer Russell**

- ~ Next appreciation event will be a Cinco de Mayo lunch in May

### **New Business**

- ~ All executive positions will be up for election at the AGM. We will need a nominations committee coordinator to collect nominations in the month prior to the AGM and oversee the elections. Rep positions will be appointed at the AGM in May as well. If you have any questions about any of the positions, feel free to talk to any of the current executives or representatives.
- ~ Window cleaning happening tomorrow
- ~ Carnival update (Keri):
  - ~ Currently booked: inflatables (Wipeout, Reptile Guy, ninja obstacle course, big hammer, bouncy castle, photo booth, live band, Heart and Soul animal rescue, Xtreme Talent dancers). Jen is planning concession, Michelle is booking food trucks (Golden Bannock and Helms – both will give PAC back 10%) and possibly pizza
  - ~ Budget: In September we voted to spend up to \$8000 to put on carnival. Last year we basically broke even. We have considered adding another attraction but it would put us over budget by about \$700. This was discussed and we voted not to book it.
  - ~ Help needed:
    - ~ Help is still needed in a variety of areas. Contact Keri Buxton if willing to help organize an area.

~ Donations – if you have a business connection that you could contact regarding a raffle donation, please connect with Jessica Friesen or Shelby Krunick. They can provide donation letters, or letters are available at the office. Contact Keri Buxton or Tasha Mash if interested in an event/attraction sponsorship.

~ Reminder to please send all your questions to the appropriate PAC email. Please do not personally message PAC execs or reps.

~ Reminder when sending etransfers to please include your child(s) name(s), and a breakdown of what the funds are for. ie/ Jane Smith \$35.00 Swift Wear, \$15.00 Coupon Book, \$5.50 Dominos, \$8.50 Subway, \$8.50 White Spot.

### **Dates Of Note**

- |   |  |
|---|--|
| ~ February 23 <sup>rd</sup> , 2024              | Hot lunch - Wok Box                    |
| ~ February 26 <sup>th</sup> , 2024              | Fruit and veg day                      |
| ~ February 28 <sup>th</sup> , 2024              | School Spirit – Pink shirt day         |
|   | Hot lunch payment due for Boston Pizza |
| ~ March 8 <sup>th</sup> , 2024                  | Hot lunch – Boston Pizza               |
| ~ March 14 <sup>th</sup> , 2024                 | Report cards home                      |
| ~ March 16 <sup>th</sup> -April 2 <sup>nd</sup> | Spring Break                           |
| ~ April 11 <sup>th</sup> , 2024                 | Next PAC meeting at 7:00 pm            |

### **Next Meeting & Adjournment**

- ~ Draw Prize – Hersheys kiss and Starbucks card – Michelle Jones
- ~ Meeting adjourned at 8:40 pm
- ~ Next meeting is April 11<sup>th</sup> at 7:00 pm in the library