

Dr. Thomas A. Swift Elementary PAC Meeting

PAC Email: taswiftpac@gmail.com

E-transfers: swiftpacfunds@gmail.com

Hot Lunch: swifthotlunch@gmail.com

Fundraising: taswiftfundraising@gmail.com

Date: April 11, 2024

Location: Library

Minutes taken by: Jessica Friesen

Call To Order

~ Meeting called to Order at 7:02pm by Tasha Mash

Attendance

~ Shannon Kenney (Principal), Tasha Mash, Melissa Tanner, Stefanie Friend, Jessica Friesen, Keri Buxton, Michelle Jones, Sarah Morrison

Introductions & What Is PAC

~ Introduce the Executive team for the 2023/2024 year

Tasha Mash – President

Melissa Tanner – Vice President

Jessica Friesen – Secretary

Stefanie Friend – Treasurer

~ PAC is the parent community of Swift. We work closely with admin and the staff to support and encourage and provide assistance to enhance the quality of the education and well being of the students and to enhance communication between the parents, students and the staff.

Approval Of Previous Meeting Minutes

~ Motion to Adopt the February 22, 2024 PAC Meeting Minutes:

Motioned: Melissa Jackson

Seconded: Michelle Jones

Principals Report – Shannon Kenney

~ **Land Acknowledgment:**

Éy swáyel. We acknowledge that Abbotsford School District is located on the traditional territory of the Stó:lō people, the Semá:th and Mathxwí First Nation. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

~ **Commitment:**

We acknowledge historical and ongoing injustices that Indigenous Peoples endure in Canada, and we accept responsibility as a public educational institution to contribute toward revealing and correcting miseducation as well as renewing respectful relationships with Indigenous communities through our teaching and community engagement.

~ Any parents interested in volunteering must complete a Criminal Record Check (this is done through the School Board Office) and a Volunteer Application (this is done through school). All information is on the website. This must be completed before you can volunteer in any capacity at school/field trips. We will be including this information in Kindergarten info packs in the summer.

~ We will look to let those whose CRC is expiring in 2024 know before the end of the year.

~ Heidi Karlsson will be here working with all classes – 4x for intermediate and 3x for primary classes

~ Many year end events are being planned: Field trips, sports day, Welcome to Kindergarten, etc.

- ~ Planning for next year is well underway:
 - ~ class placement requests for next year will be sent out late April/early May – please remember not all requests can be accommodated and there is a lot of time put into the creation of class lists
 - ~ School supply lists and order forms will also be available in May – there are incentives to order early...
 - ~ Comfortably at 15 divisions – registrations are still ongoing – in order to comply with collective agreement language there will more than likely be many combined grade classes at all levels.
 - ~ Break the Rules Day – currently up in the air for the spring, but will likely happen in the fall

Treasurers Report – Stefanie Friend

~ REGULAR ACCOUNT		
Previous Account Balance	\$11,287.55	
Cheques Written	\$315.00	EZ Software Solutions (2024 hot lunch software)
	\$200.70	Saputo (hot lunch February)
	\$1,776.80	Boston Pizza (hot lunch Mar)
	\$54.12	Reimbursement for hot choc fundraiser (Feb)
	\$1,370.00	Wok Box (hot lunch Feb)
	\$208.10	Saputo (hot lunch March)
	\$92.74	Reimbursement for dance floor rental for Carnival
	\$115.97	Reimbursement for hot chocolate fundraiser (Mar)
Deposits	\$ 3,930.30	Current Fundraisers/Hot Lunch
Regular Account Balance	\$ 11,084.42	
~ GAMING ACCOUNT		
Previous Account Balance	\$ 4,250.74	
Cheques Written	\$630.00	Kilby field trip
	\$ 119.40	Photo Booth deposit (Carnival)
Deposits	\$ 0.00	
Gaming Account Balance	\$ 3,501.34	

Fundraising Report – Michelle Jones

- ~ **Hot Chocolate day in March** – Made about \$119
 - ~ Last Hot Chocolate day will be April 18th. After that we'll switch to freezies. Date to come, weather dependent.
- ~ **Art Cards**
 - ~ Online orders need to be completed and the original art needs to be returned to the school by April 12th
 - ~ will be delivered the week of May 6th-10th
- ~ **Upcoming Panago Fundraiser:**
 - ~ This will be posted April 22nd. Only 200 for sale.
- ~ **Mabels Labels – Ongoing fundraiser**
 - ~ mabelslabels.ca - select "support a fundraiser", select "Swift" – PAC gets 20% on every order!
- ~ **Bottle Depot – Ongoing fundraiser**
 - ~ This is an ongoing fundraiser at any Return It location. Bring in your blue bags of empties, enter the schools phone number 604-853-7730 into the self serve kiosk, select how many bags you have, print the labels, stick them to the bag and drop them in the bin. The Return It staff will sort and count your items and the money automatically goes into the schools PAC account.
- ~ **Cobbs Bread – Ongoing fundraiser**
 - ~ NEW: We can now mention Thomas Swift at the Highstreet Cobs location as well as Gladwin!
 - ~ Cobbs will donate a portion of your purchase back to the school PAC and all you have to do is mention that you are with Thomas Swift Elementary.

~Please remember that if you are sending an e-transfer to pay for any fundraiser, please ensure you note your child's full name and what the funds are for. If sending for multiple items, please itemize amounts and items.

~If you are sending payments via cash, please send exact amounts.

Hot Lunch Report – Keri Buxton

~ April 19th – Red Robin hot lunch – Ordering is now closed

~ Hot Lunch below are ready for order on the HotLunches.net website.

~ May 24th – Ricky's Country Restaurant – Order deadline May 15th

~ June 14th – Panago (PAC sponsored) – Order deadline June 5th

~ We are short \$100.05 in donations to cover hot lunches for students who need assistance.

~ Looking at possibly reducing the number of vendors next year

~ Including Boston Pizza, every hot lunch makes us \$80-\$100 in profit.

~ If paying by e-transfer, please remember to send your payment at the same time you submit your order. We don't have time to chase parents for payments and your child's order will be cancelled if payment is not made by the cut off date.

~ Volunteers are always needed on hot lunch days to distribute the food items to each student's desk. If you have completed your criminal record check and your annual volunteer forms, please sign in, grab a "Parent Volunteer" sticker and meet in the PAC kitchen at 11:30am on hot lunch days.

~ Please sign up for a hot lunch account if you have not already done so. We use this platform for hot lunch orders, fundraiser, carnival ticket sales and PAC provided lunches in June. A new account must be made every year for each student. Please visit thomasswift.hotlunches.net and use the access code **TAS**

DPAC Report – Amy Mackenzie (presented by Tasha Mash)

~ Assistant Superintendent Bruce Cunnings presented on the Curriculum Department.

~ BCCPAC AGM and Conference will be held May 3 (Conference), and May 4-5 (AGM). Proxy forms are now available. If you cannot attend, DPAC can vote on your behalf. The deadline for submitting two representatives is approaching. All are welcome to the conference or AGM. However, only two PAC representatives can attend using gaming funds, otherwise payment can be made from your general account.

~ Parent Night Series 'Literacy Night' was held April 10, 2024 at Eugene Reimer.

~ Next DPAC meeting is April 25, 2024 at 7:00 pm

Staff Appreciation – Jennifer Russell (presented by Tasha Mash)

~ Currently working on setting a date for a staff appreciation event in May

New Business

~ **AGM:** All 4 executive positions (president, vice president, treasurer, and secretary) are coming up for election at the AGM on May 23rd. Representative roles will also be appointed

~ **Nominations Committee:** Tasha Mash will not be running for an executive position next year and was appointed to be the Nominations Committee coordinator for the AGM on May 23rd.

~ **Nominations:** need to be submitted in writing to Tasha Mash. She can be emailed at tupperwaretasha@yahoo.com. Nominations may be received up to one school day prior to the AGM, at which time she will declare the nominations closed. If no written nominations have been received for an executive position after the close of nominations, at the AGM Tasha will call for nominations from the floor.

~ **Carnival update:**

~ Thanks to everyone who has been helping so far

~ We are on track for bigger items. Still looking for 1-20'x20' and several 10'x10' pop up tents

- ~ Biggest needs right now: Donations for raffle, saving stuffies for the stuffy station, volunteers for stations during the Carnival (volunteer sign up details to come)
- ~ Volunteers: Have approached Bateman to enlist students to come help at stations as well
- ~ Reminder to please send all your questions to the appropriate PAC email. Please do not personally message PAC execs or reps.
- ~ Reminder when sending e-transfers to please include your child(s) name(s), and a breakdown of what the funds are for. ie/ Jane Smith \$35.00 Swift Wear, \$15.00 Coupon Book, \$5.50 Dominos, \$8.50 Subway, \$8.50 White Spot.

Dates Of Note

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|---------------------------------|---|
| ~ April 15 th , 2024 | Fruit and Veg Day |
| ~ April 18 th , 2024 | Hot Chocolate Stand |
| ~ April 19 th , 2024 | Spirit Day – Dress like your teacher
Hot Lunch – Red Robin |
| ~ April 25 th , 2024 | DPAC meeting |
| ~ April 26 th , 2024 | Pro D Day – no school |
| ~ April 29 th , 2024 | Fruit and Veg Day |
| ~ May 12 th , 2024 | Mother’s Day |
| ~ May 13 th , 2024 | Fruit and Veg day |
| ~ May 16 th , 2024 | Spirit Day - Teams |
| ~ May 17 th , 2024 | Pro D Day – no school |
| ~ May 20 th , 2024 | Victoria Day – no school |
| ~ May 23 rd , 2024 | Next PAC Meeting 7:00pm |

Next Meeting & Adjournment

- ~ Draw Prize – Starbucks card – Sarah Morrison
- ~ Meeting Adjourned at 8:30pm
- ~ Next Meeting (AGM) is May 23, 2024 at 7pm in the Library