

# Dr. Thomas A. Swift Elementary PAC Meeting

PAC Email: [taswiftpac@gmail.com](mailto:taswiftpac@gmail.com)

E-transfers: [swiftpacfunds@gmail.com](mailto:swiftpacfunds@gmail.com)

Hot Lunch: [swifthotlunch@gmail.com](mailto:swifthotlunch@gmail.com)

Fundraising: [taswiffundraising@gmail.com](mailto:taswiffundraising@gmail.com)

Date: Jan. 14, 2025

Location: Library

Minutes taken by: Jessica Friesen

## Call To Order

Meeting called to order at 6:07pm by Keri Buxton

## Attendance

Shannon Kenney (Principal), Keri Buxton, Melissa Tanner, Stefanie Friend, Jessica Friesen, Michelle Jones, Amy MacKenzie, Shelby Krunick, Sharon Van Sant, Michelle Gallant, Jennifer Russell, Crystal Collins, Pia Malhotra

## Introductions & What is PAC

- Introduce the Executive team for the 2024/2025 year
  - Keri Buxton – President
  - Melissa Tanner – Vice President
  - Jessica Friesen – Secretary
  - Stefanie Friend – Treasurer
- PAC is the parent community of Swift. We work closely with admin and the staff to support and encourage and provide assistance to enhance the quality of the education and well being of the students and to enhance communication between the parents, students and the staff.

## Approval Of Previous Meeting Minutes

- Motion to Adopt the PAC meeting minutes from November 5<sup>th</sup>, 2024:
  - Motioned: Melissa Tanner
  - Seconded: Stefanie Friend

## Principal's Report – Shannon Kenney

### Land Acknowledgment:

Éy swáyel. We acknowledge that Abbotsford School District is located on the traditional and unceded territory of the Semá:th First Nation and Mathxwí First Nation. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

### Commitment:

We acknowledge historical and ongoing injustices that Indigenous Peoples endure in Canada, and we accept responsibility as a public educational institution to contribute toward revealing and correcting miseducation as well as renewing respectful relationships with Indigenous communities through our teaching and community engagement.

### Updates:

- Any parents interested in volunteering must complete a Criminal Record Check (this is done through the School Board Office) and a Volunteer Application (this is done through school).

All information is on the website. This must be completed before you can volunteer in any capacity at school/field trips. We will be including this information in Kindergarten info packs again this summer.

- Christmas Food Drive – was amazing – nearly 2 full bins and over \$900 for Archway Food Bank
- Christmas Fun Day – it was a HUGE undertaking but was such a great day. It has become a highlight for the kids (and staff!)
- Christmas Concert – was a great success. Thank you to all the elves that came to set the stage up and take it down...there is now a laminated document in the Sea Can with all instructions for future generations!
- Kindergarten registration starts on Monday! – Nature K lottery starts Monday January 27 th , and runs to the 31st . Nature K parents should know their spot by mid-March. ALL Nature students must enter the lottery – even in catchment and must already be registered at their catchment school.
- Out of Catchment Process is underway again –
  - February 3rd – forms can be returned to us – signed by the catchment school principal
  - First review is in March
  - All information will come home this week – if it didn't today - to those families who are out of catchment
- Many student activities being offered right now:
  - Choir, Chess, Crafts, Reading Links, Board Games, Skittle Ball (Extra-Curricular Athletic form is only signed once per school year)
- Looking ahead in February – Parent Teacher Interviews will be just after the Family Day Weekend. Online booking will be available soon – email will be sent out when program is ready to go.

### Treasurer's Report – Stefanie Friend

#### REGULAR ACCOUNT

Previous Account Balance	\$23,789.27	
Withdrawals	\$14,796.29	Cheques: \$ 13,746.29 E-Transfer \$ 1,050.00
Deposits	\$ 9,747.76	Etransfer: \$ 3,938.80 Cash: \$ 3,639.75 Cheques: \$ 184.25 Square: \$ 896.29 Paypal: \$ 1,088.67
<b>Regular Account Balance</b>	<b>\$ 18,740.74</b>	Cheques outstanding - \$ 275.46

#### GAMING ACCOUNT

Previous Account Balance	\$ 7,199.06	
Withdrawals	\$ 4,400.60	
Deposits	\$ 0.00	
<b>Gaming Account Balance</b>	<b>\$ 2,798.46</b>	Cheques outstanding - \$ 20.08

## Fundraising Report – Michelle Jones and Jennifer Russell

### Past Fundraiser Updates:

- **Hot chocolate and cookies:**
  - Made \$292.58 and \$264.16 at November and December sales
- **Panago:**
  - We sold all 200 coupons and made \$800. We have 2 more Panago fundraisers coming up.
- **Christmas Raffle baskets:**
  - We sold \$2820.00 in tickets. With expenses of \$185.89, our total profits were \$2,634.11.
- **VIP raffle:**
  - We sold \$175.00 in tickets. With expenses of \$20.08, our profit was \$154.92

### Current Fundraisers:

- **Abbotsford Canucks tickets:**
  - The game is this Sunday, January 19<sup>th</sup> at 4:00pm. Tickets are \$30 and PAC gets \$5 for every ticket sold. We have sold 140 tickets as of last week, but more tickets are available.

### Upcoming Fundraisers:

- **PJ and movie night:**
  - February 7<sup>th</sup> from 5:00-8:00pm
  - Tickets will be \$20 per student. The cost includes 2 pieces of pizza, popcorn, juice box and 3 hours of supervision by Swift parent volunteers who have their criminal record check.
  - We'll be watching the movie "Inside Out"
  - We need to have at least 11 parents volunteer committed by January 20<sup>th</sup>. There will be a ratio of 10 kids per adult volunteer.
  - Volunteers – your children get first dibs at a spot at the event, and your child's cost will be reduced to \$15. Volunteers will receive free pizza, juice box, and popcorn.
  - The event is only open for Swift students. Younger children are welcome to attend if their parent is volunteering.
- **Neon dance - Round #2!**
  - Friday, March 7<sup>th</sup>
  - There will be 2 time blocks available to accommodate more students. 5:00-6:30 and 7:00-8:30
  - We will need 24 volunteers
- **Art Cards**
  - Ordering will start right after Spring Break

### Ongoing Fundraisers:

- **Mabel's Labels**
  - [www.mabelslabels.ca](http://www.mabelslabels.ca) - select "support a fundraiser", select "Swift" – PAC gets 20% on every order!
- **Bottle Depot**
  - This is an ongoing fundraiser at any Return It location. Bring in your blue bags of empties, enter the schools phone number 604-853-7730 into the self serve kiosk,

select how many bags you have, print the labels, stick them to the bag and drop them in the bin. The Return It staff will sort and count your items and the money automatically goes into the schools PAC account.

- **Cobs Bread - Gladwin location**

- Cobs will donate a portion of your purchase back to the school PAC and all you have to do is mention that you are with Thomas Swift Elementary.

**Reminders:**

- Please remember that if you are sending an etransfer to pay for any fundraiser, please ensure you note your child's full name and what the funds are for. If sending for multiple items, please itemize amounts and items.
- If you are sending payments via cash, please send exact amounts.

### Hot Lunch Report – Keri Buxton

The Hot Lunches below are ready for order on the HotLunches.net website.

- January 31st – Red Robin – Order deadline Wednesday, January 22<sup>nd</sup>
- March 7th - Panago – Order deadline Wednesday, February 26th
- April 11th – White Spot – Order deadline Wednesday, April 2nd

**Reminders:**

- If paying by etransfer, please remember to send your payment at the same time you submit your order. Your child's order will be cancelled if payment is not made by the cutoff date.
- Volunteers are always needed on hot lunch days to distribute the food items to each student's desk. If you have completed your criminal record check and your annual volunteer forms, please sign in, grab a "Parent Volunteer" sticker and meet in the PAC kitchen at 11:30am on hot lunch days.
- Please sign up for a hot lunch account if you have not already done so. We use this platform for hot lunch orders, fundraiser, carnival ticket sales and PAC provided lunches in June. A new account must be made every year for each student. Please visit [thomasswift.hotlunches.net](http://thomasswift.hotlunches.net) and use the access code **TAS**

### DPAC Report – Amy Mackenzie

**Previous DPAC meeting: November 28, 2024**

- Special Guests – Director of Instruction, Learning Support Services Michelle Gehring, Trustee Mike Rauch
- Michelle Gehring, Director of Instruction for LSS, covered four aspects of student support.

**Funding vs. Support Models**

- Funding model operates on a medical model, with supplemental funds provided to the district, not individual schools. This funding supports services across the district but doesn't directly equate to specific resources like full-time Educational Assistants (EAs).
- The support model is needs-based:
  - Priority Level 1: Health and safety (e.g., toileting, mobility)
  - Priority Level 2: Sensory, communication, and social skills
  - Priority Level 3: Instructional support.
- Concerns should follow this escalation pathway: teacher, to case manager, to principal, to LSS department. The goal is to address needs efficiently and collaboratively.

### BCCPAC Memberships

- DPAC has paid \$2,900 for BCCPAC memberships covering 29 schools, with four additional memberships paid since then.

### **Parent Night Series and Upcoming Events**

- PACEs with Fraser Health – will be rescheduled for the Spring.
- Youth Substance Abuse with APD – February 24, 7 pm at Mouat
- February 13, 2025 is Artificial Intelligence DPAC presentation with Keynote Speaker – Holly Clark. Superintendent Sean Nosek and Director of Instruction for Curriculum Tracy Kris will also speak.
- SD 34 Board Meetings are held at the School Board office. They can also be viewed on YouTube.

**Next DPAC meeting – January 21, 7:00pm on Zoom**

### **Staff Appreciation – Melissa Tanner for Danyella McKinnon**

- We did a continental breakfast for the staff in December. Parents contributed various items to the breakfast
- Each staff member also received a Thomas Swift wooden ornament

### **New Business**

- **Christmas Fun Day:**
  - We had a great number of volunteers during the day – thank you!
  - Spent \$1457.67 of \$1600 budget
- **Night Market:**
  - We had several vendor cancellations due to sickness. We went from 32 vendors to 26 at the event, but it was still a fun night
  - We made \$845 from vendor tables, and \$23.62 from concession
- **Carnival:**
  - Carnival will be on Friday, June 6th
  - There will be an initial Carnival planning meeting at 6:00 on February 11<sup>th</sup>, before the PAC meeting begins at 7:00.
  - General thoughts and feedback: people particularly enjoyed the band, the Reptile Guy and the inflatables.
  - If anyone has a band connection, please email [taswiftpac@gmail.com](mailto:taswiftpac@gmail.com) so we can check them out ahead of the Feb. 11<sup>th</sup> planning meeting.
  - We will likely not do the stuffed animals this year. They are a lot of work to organize/prep and there are concerns about not having enough available.
  - We are considering options for the raffle this year. We would love item or gift card donations from businesses. If anyone has any connections, please email [taswiftpac@gmail.com](mailto:taswiftpac@gmail.com)
- **Fundraiser updates/changes:**
  - A few of the planned fundraisers for the next few months have been adjusted after reflecting on our busy fall. We removed a couple of smaller fundraisers to focus on bigger events, and others were slightly rescheduled.

### **Reminders:**

- Reminder to please send all your questions to the appropriate PAC email. Please do not personally message PAC execs or reps.

- Reminder when sending e-transfers to please include your child(s) name(s), and a breakdown of what the funds are for. ie/ Jane Smith \$35.00 Swift Wear, \$15.00 Coupon Book, \$5.50 Dominos, \$8.50 Subway, \$8.50 White Spot.

### Dates Of Note

January 17th, 2025	Jersey Day
January 19th, 2025	Abbotsford Canucks Game
January 20th, 2025	Kindergarten registration opens
January 22nd, 2025	Orders due for Red Robin hot lunch
January 31st, 2025	Red Robin hot lunch
February 7th, 2025	PJ and movie night

### Next Meeting & Adjournment

- Meeting adjourned at 7:37pm
- Next meeting is Tuesday, February 11th at 7:00pm in the Library (Carnival planning meeting beforehand at 6:00pm for anyone who would like to join)