

Dr. Thomas A. Swift Elementary PAC Meeting

PAC Email: taswiftpac@gmail.com

E-transfers: swiftpacfunds@gmail.com

Hot Lunch: swifthotlunch@gmail.com

Fundraising: taswiftfundraising@gmail.com

Date: April 15, 2025

Location: Library

Minutes taken by: Jessica Friesen

Call To Order

Meeting called to order at 6:10pm by Keri Buxton

Attendance

Shannon Kenney (Principal), Keri Buxton, Melissa Tanner, Jessica Friesen, Rosie Beaudette, Michelle Jones, Shelby Krunick, Amy McKenzie, Stefanie Friend, Rochel Chocimski, Crystal Collins, Angel Gregg

Introductions & What Is PAC

- Introduce the Executive team for the 2024/2025 year
 - Keri Buxton – President
 - Melissa Tanner – Vice President
 - Jessica Friesen – Secretary
 - Stefanie Friend – Treasurer
- PAC is the parent community of Swift. We work closely with admin and the staff to support and encourage and provide assistance to enhance the quality of the education and well being of the students and to enhance communication between the parents, students and the staff.

Approval Of Previous Meeting Minutes

- Motion to Adopt the PAC meeting minutes from March 11th, 2025:
 - Motioned: Michelle Jones
 - Seconded: Rosie Beaudette

Principal's Report – Shannon Kenney

Land Acknowledgment:

Éy swáyel. We acknowledge that Abbotsford School District is located on the traditional and unceded territory of the Semá:th First Nation and Mathxwí First Nation. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

Commitment:

We acknowledge historical and ongoing injustices that Indigenous Peoples endure in Canada, and we accept responsibility as a public educational institution to contribute toward revealing and correcting miseducation as well as renewing respectful relationships with Indigenous communities through our teaching and community engagement.

Updates:

- Any parents interested in volunteering must complete a Criminal Record Check (this is done through the School Board Office) and a Volunteer Application (this is done through school). All information is on the website. This must be completed before you can volunteer in any

capacity at school/field trips. We will be including this information in Kindergarten info packs in the summer.

- Christine has updated all volunteers who expire before June. Will update those expiring early in the fall before the end of the school year.
- Abby Canucks visit last week was a lot of fun for the kids – thank you for working so hard selling tickets!
- Many Year End events are being planned
 - Field trips – Greendale Acres, Science World, Crescent Beach, Bridal Falls, Mill Lake, Rolley Lake, Burnaby Village, Track & Field Day, Xá:ytem Longhouse, Stable Harvest Farm, Clayburn Middle...
 - Be sure to keep an eye on your School Cash accounts for payment and permission
- Sports Day – June 13
- Welcome to Kindergarten – May 22 @ 5:00
- Planning for next year is well underway –
 - class placement requests for next year will be sent out early May – please remember not all requests can be accommodated and there is a lot of time put into the creation of class lists
 - School Supply lists and order forms will also be available in May
 - Comfortably at 15 divisions – registrations are still ongoing – in order to comply with collective agreement language there will more than likely be many combined grade classes at all levels.

Treasurer's Report – Stefanie Friend

REGULAR ACCOUNT

| | | |
|--------------------------------|---------------------|--------------------------------|
| Previous Account Balance | \$24,869.09 | |
| Withdrawals | \$ 4,755.53 | Cheques: \$ 4,050.03 |
| | | Bank Fees: \$ 2.50 |
| | | Auto-Withdrawal: \$ 193.00 |
| | | E-Transfer \$ 510.00 |
| Deposits | \$ 1,766.10 | Etransfer: \$ 1,766.10 |
| Regular Account Balance | \$ 21,879.66 | Cheques outstanding: \$ 370.27 |

GAMING ACCOUNT

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|-------------------------------|------------------|--------------------------------|
| Previous Account Balance | \$ 2,778.38 | |
| Withdrawals | \$ 2,403.00 | |
| Deposits | \$ 0.00 | |
| Gaming Account Balance | \$ 375.38 | Cheques outstanding: \$ 150.00 |

Fundraising Report – Michelle Jones

Current Fundraiser Updates:

- **Art Cards:**
 - They are being sent in tomorrow. We are supposed to receive the orders the week of May 5th-9th

Upcoming Fundraisers:

- **Panago:**
 - Coupon sales will open April 21st. There will be 200 available.

- **Book sale:**
 - Donations are going great! We have lots of good books so far. It will be May 5th after school. Info for volunteers will come out soon.
- **Swift Wear (for September):**
 - We have been looking for a new company that can do online ordering for us, and that can give us better quality clothing. Sapphire Creative in Chilliwack appears to meet this need and has been recommended by another Abbotsford elementary school. We still have some logistics to work through but it looks promising.

Ongoing Fundraisers:

- **Mabel's Labels:**
 - www.mabelslabels.ca - select "support a fundraiser", select "Swift" – PAC gets 20% on every order!
- **Bottle Depot:**
 - This is an ongoing fundraiser at any Return It location. Bring in your blue bags of empties, enter the schools phone number 604-853-7730 into the self serve kiosk, select how many bags you have, print the labels, stick them to the bag and drop them in the bin. The Return It staff will sort and count your items and the money automatically goes into the schools PAC account.
- **Cobs Bread - Gladwin location:**
 - Cobs will donate a portion of your purchase back to the school PAC and all you have to do is mention that you are with Thomas Swift Elementary.

Reminders:

- Please remember that if you are sending an etransfer to pay for any fundraiser, please ensure you note your child's full name and what the funds are for. If sending for multiple items, please itemize amounts and items.
- If you are sending payments via cash, please send exact amounts.

Hot Lunch Report – Keri Buxton

Updates:

- Had White Spot last Friday and it went well
- Keri floated the idea of potentially switching hot lunches to just pizza as it's easier. There was mixed feedback from those at the meeting. Keri will put a poll out on the PAC Facebook page.

Reminders:

- If paying by etransfer, please remember to send your payment at the same time you submit your order. Your child's order will be cancelled if payment is not made by the cutoff date.
- Volunteers are always needed on hot lunch days to distribute the food items to each student's desk. If you have completed your criminal record check and your annual volunteer forms, please sign in, grab a "Parent Volunteer" sticker and meet in the PAC kitchen at 11:30am on hot lunch days.
- Please sign up for a hot lunch account if you have not already done so. We use this platform for hot lunch orders, fundraiser, carnival ticket sales and PAC provided lunches in June. A new account must be made every year for each student. Please visit thomasswift.hotlunches.net and use the access code **TAS**

DPAC Report – Amy Mackenzie

- There has not been a DPAC meeting since our last PAC meeting
- Next DPAC meeting is April 24th at 7:00pm on Zoom
- BCCPAC AGM and Conference is in Prince George from May 23rd-25th

Staff Appreciation – Keri Buxton

- Melissa and Shelby will be putting together a lunch for the staff in May.

New Business

- **Paint night update:**
 - A group of parents met for a paint night on April 4th, led by Lyn from "Our Creative Room". It was a great evening and we'd love to do it again!
- **Carnival:**
 - Everything is booked and ready to go. Our permit application is in the works.
 - Tents are currently a big concern. Despite applying for the city tents earlier than we did last year, we were unable to get them because they were already booked in the fall. The 20x20 tents that we got last year were also unavailable. We currently need 3 – 20x20 tents and 20 – 10x10 tents
 - For updates you can visit www.taswiftpac.com/carnival
- **Payment system update:**
 - We now have Clover as a payment system. We have 1 unit that is set up and ready to go, and will be able to use it at events throughout the year. We will need to rent 3-5 more units for Carnival. We can not build items into the machines, but can enter an amount to charge.
- **Culdesacs:**
 - The parking and lack of visibility in the culdesacs has been terrible recently. PLEASE respect our neighbours and Swift families and leave yourself extra time for pick up and drop off so that you can park appropriately. An adult was hit by a vehicle who was doing a 3 point turn in the culdesac. Thankfully that person is ok, but there are so many children walking that need to be watched out for.
- **AGM and Executive/Representative positions for 2025:**
 - Our Annual General Meeting will be on Thursday, May 22nd at 6:00pm.
 - All PAC positions are 1 year terms. At the AGM, executive positions (president, vice-president, treasurer and secretary) are elected, and representative positions are appointed.
- **Nominations Committee Coordinator appointment:**
 - Jessica Friesen was appointed to be the Nominations Committee Coordinator as she will not be putting her name forward for secretary next year. All nominations for any executive positions can be emailed to her at taswiftpac@gmail.com, and must be received by the end of the day on Wednesday, May 21st. If no nominations are received for an executive position, nominations will be allowed from the floor at the AGM.

Reminders:

- Reminder to please send all your questions to the appropriate PAC email. Please do not personally message PAC execs or reps.
- Reminder when sending e-transfers to please include your child(s) name(s), and a breakdown of what the funds are for. ie/ Jane Smith \$35.00 Swift Wear, \$15.00 Coupon Book, \$5.50 Dominos, \$8.50 Subway, \$8.50 White Spot.

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| Dates Of Note | |
| April 17 th | Pro-D Day – No school |
| April 18 th | Good Friday – No school |
| April 21 st | Easter Monday – No school |
| April 25 th | Dress Like a Teacher day |
| May 5 th | Swift Book Fair |
| May 16 th | Pro-D Day – No school |
| May 19 th | Victoria Day – No school |
| Next Meeting & Adjournment | |
| <ul style="list-style-type: none"> • Meeting adjourned at 7:42pm • Next meeting (the AGM) is May 22nd at 6:00pm in the Library | |