

Dr. Thomas A. Swift Elementary PAC Meeting

PAC Email: taswiftpac@gmail.com

E-transfers: swiftpacfunds@gmail.com

Hot Lunch: swifthotlunch@gmail.com

Fundraising: taswiffundraising@gmail.com

Date: January 15, 2026

Location: Library

Minutes taken by: Jennifer Russell

Call To Order

Meeting called to order at 6:00pm by Keri Buxton

Attendance

Shannon Kenney (Principal), Keri Buxton, Melissa Tanner, Heaven-Leigh Calder, Bethany W, Michelle Jones, Jennifer Russell

INTRODUCTIONS

- Introduce of the Executive team for the 2025/2026 year and round table for new members
- PAC is the parent community of Swift. We work closely with admin and the staff to support, encourage, and provide assistance to enhance the quality of the education and well being of the students, and to enhance communication between the parents, students and the staff.

Approval Of Previous Meeting Minutes

- Motion to adopt the PAC meeting minutes from November 2026:
*** Meeting minutes were missed this past month in an oversight. Will post shortly.

Principal's Report – Shannon Kenney

Land Acknowledgment:

Éy swáyel. We acknowledge that Abbotsford School District is located on the traditional and unceded territory of the Semá:th First Nation and Mathxwí First Nation. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

Commitment:

We acknowledge historical and ongoing injustices that Indigenous Peoples endure in Canada, and we accept responsibility as a public educational institution to contribute toward revealing and correcting miseducation as well as renewing respectful relationships with Indigenous communities through our teaching and community engagement.

Updates:

Any parents interested in volunteering must complete a Criminal Record Check (this is done through the School Board Office) and a Volunteer Application (this is done through school). All information is on the website. This must be completed before you can volunteer in any capacity at school/field trips. We will be including this information in Kindergarten info

packs again this summer. Christine just sent out the next batch of reminders for those expiring soon.

Christmas Food Drive – was amazing – thank you!

Christmas Fun Day – it was a HUGE undertaking but was such a great day. It has become a highlight for the kids (and staff!)

Christmas Concert – Thank you to all the elves that came to set the stage up and take it down...there is now a laminated document in the Sea Can with all instructions for future generations!

Kindergarten registration starts on Monday! – Nature K will be done through the OOC process for those who are not in the Swift catchment

Out of Catchment Process is underway again –

February 2nd – forms can be returned to us – signed by the catchment school principal

First review is in March

Many student activities being offered right now:

Choir, Chess, Crafts, Reading Links, Board Games, Skittle Ball (Extra-Curricular Athletic form is only signed once per school year),

Looking ahead in February – Parent Teacher Interviews will be just after the Family Day Weekend. Online booking will be available soon – email will be sent out when program is ready to go.

Fundraising Report –

Past Fundraiser Updates:

- Recent updates provided for Christmas Night Market, Art Cards, HT Family Photos, and Raffle Baskets. Totals of funds raised can be found on the PAC website.

Upcoming Fundraisers:

- Abbotsford Canucks Tickets are currently on sale.
- PJ Party/Date Night is upcoming, information can be found on PAC web page.

Ongoing Fundraisers:

- **Mabel's Labels:**
 - www.mabelslabels.ca - select "support a fundraiser", select "Swift" – PAC gets 20% on every order!
- **Bottle Depot:**

- This is an ongoing fundraiser at any Return It location. Bring in your blue bags of empties, enter the schools phone number 604-853-7730 into the self serve kiosk, select how many bags you have, print the labels, stick them to the bag and drop them in the bin. The Return It staff will sort and count your items and the money automatically goes into the schools PAC account.
- **Cobs Bread - Gladwin location**
 - Cobs will donate a portion of your purchase back to the school PAC and all you have to do is mention that you are with Thomas Swift Elementary.

Reminders:

- Please remember that if you are sending an etransfer to pay for any fundraiser, please ensure you note your child's full name and what the funds are for. If sending for multiple items, please itemize amounts and items.
- If you are sending payments via cash, please send exact amounts.

Hot Lunch Report – Cory

Updates:

- Some options discussed regarding different beverage options for upcoming hot lunches or events in the school. Reaching out to vendors to secure orders for samosa, and different snack items.

Reminders:

- If paying by etransfer, please remember to send your payment at the same time you submit your order. Your child's order will be cancelled if payment is not made by the cutoff date.
- Volunteers are always needed on hot lunch days to distribute the food items to each student's desk. If you have completed your criminal record check and your annual volunteer forms, please sign in, grab a "Parent Volunteer" sticker and meet in the PAC kitchen at 11:30am on hot lunch days.
- Please sign up for a hot lunch account if you have not already done so. We use this platform for hot lunch orders, fundraiser, carnival ticket sales and PAC provided lunches in June. A new account must be made every year for each student. Please visit thomasswift.hotlunches.net and use the access code **TAS**

DPAC Report – Amy Mackenzie

- ***no update available at this time

Staff Appreciation – Callie Jackson

- No updates at this time.

New Business

- Sapphire Swift Wear will be reconciled and the website has been shutdown to reconcile the profits for PAC. Will hopefully be reinstated soon for orders to commence. Please see the PAC website.
- Review of the Spring schedule of the fundraiser events to see if feasible with commitment levels available.

Reminders:

- Reminder to please send all your questions to the appropriate PAC email. Please do not personally message PAC execs or reps.
- Reminder when sending etransfers to please include your child(s) name(s), and a breakdown of what the funds are for. ie/ Jane Smith \$35.00 Swift Wear, \$15.00 Coupon Book, \$5.50 Dominos, \$8.50 Subway, \$8.50 White Spot.

Next Meeting & Adjournment

- Meeting adjourned at 8pm
- Next meeting is February 19 at 6pm in the Library